Visva-Bharati
Engineering Department

Tender Notice

Tender Notice No. VB/Engg/2025-26/03 **Dated: 01.12.2025**

Percentage rate sealed tender in the prescribed form for the under mentioned work is invited from the enlisted contractors of **P.W.D., C.P.W.D., M.E.S., Railways and other Statutory Bodies** in appropriate classes and also from the contractors working under the above mentioned organizations. The rates are based on the PWD (WB) Schedule of Rates, November 2017 (upto 15th Corrigenda & Addenda, dt. 07.09.2022).

Sl. No.	Name of the Work	Approx. value of work (Rs.)	Earnest Money (Rs.)	Period of rate Contract	Cost of Tender Documents
1.	**Annual Rate Contract for Water Supply Works at Visva-Bharati for one year.**	**6.00 Lac**	**12,000.00**	**365 days**	**Rs. 500/-**
a.	**Last date of receiving of application for tender paper**			**08.12.2025**	
b.	**Last date of issuing of tender paper**			**15.12.2025**	
c.	**Submission of EMD by Cash / D.D. in favour of the Accounts Officer, Visva-Bharati payable at Santiniketan.**			**On or before 22.12.2025 upto 1.00 p.m.**	
d.	**Last date of dropping of tender**			**22.12.2025 upto 1.30 p.m.**	
e.	**Date of opening of tender**			**22.12.2025 at 3.30 p.m.**	

Criteria of eligibility for submission of bid documents:

Tender papers will be sold to the intending bidders on certification from the University Engineer/ Professor-In-Charge (Engg. Dept.), Visva-Bharati at Santiniketan against the application to be submitted by the contractor for purchase of tender paper in the prescribed form available from the office of the University Engineer / Professor-In-Charge. The Documentary evidence in support of the same should be submitted along with the application.

Intending bidders should have the experience of repair maintenance of Water Supply Works in running hostels / quarters / office buildings and completed minimum value of work of total 3.60 Lakhs or 2 nos. work of each not less than 3.6 Lakhs in last three years in Govt., Semi Govt., Statutory and Autonomous Organization.

Process of evaluation and issue of work order:

(a) Lowest (L1) qualified tender submitted for the job will be identified primarily. Other bidders sequentially from L2 will be offered to accept the lowest rate to work out a panel of five (7) contractors with whom the University would enter into the rate contract with the terms and conditions stipulated in **"General Direction and Condition of Contract for works"** and **"Standard Civil Engineering Specification".** These agreements will remain valid for the work orders to be issued within the period of contract. The contract may be extended for a further period on mutual agreement of both the parties.

(b) As and when required, work orders will be issued to the respective contractors mentioning the location, detail of work, schedule of work, cost and time of completion. All such work orders will be executed under the agreements mentioned above.

(c) The approximate value mentioned above is tentative and the actual value of work will depend on the requirements of the University, fund availability and the performance of the individual contractor.

1/12/25

(d) Earnest money deposit will be refunded to the Unsuccessful bidder in due course. For successful bidder this amount will be considered as the earnest money deposit for the subsequent Work Orders.

Scope of Work: University has buildings for facilities like academic curricula, quarters, hostels, hospitals, auditorium etc. spread over length and breadth of our twin campus at our Santiniketan and Sriniketan. We need to maintain this installation on regular basis as per the requisitions from different sectors from time to time. Contractors so selected, require meeting our repairing works efficiently and completing the job within the schedule given.

Agreement shall be drawn with the successful bidders on prescribed Agreement Form. Bidders shall quote his rates as per various terms and conditions specified in the general directions and conditions of contract which will form part of the agreement.

The time allowed for carrying out the work will be as specified in work orders.

Bidders must submit the copies of valid **GST registration, credential of satisfactory completion of work, Electrical licenses** as specified, along with the application. The originals of those are to be shown as required.

The applicant who will fulfill the stipulated conditions may obtain tender form together with (i) General Directions and Conditions of contract for works (ii) Standard Civil Engineering Specifications from the **office of the University Engineer, Visva-Bharati, Santiniketan** on all working days (**except Saturday, Sunday & Other holidays**) on payment of the sum as shown against the work in the cash section.

Cash section remains open from 10:00 am to 1:30 pm on all working days except Saturday, Sunday & other holidays.

Bidders may attend themselves or send their authorized representative at the time of opening of tenders. Tender will remain valid for 90 (ninety) days from the date of opening. Full particulars about the procedure for depositing earnest money will be available in the tender documents.

Professor-In-Charge 1/12/25
Engineering Department
Visva-Bharati

01/12/25

Memo No. Engg./946/2025-26. Date : 01/12/25

Copy to:

1. The Estimator, Engineering Department for e-Publishing
2. The Accounts Officer, Visva-Bharati. He is requested to accept the value of tender paper & earnest money from the contractor.
3. Assistant Engineer (Engineering Department)
4. The Section Officer (E.A.), Engineering Department.
5. The Section Officer (G), Engineering Department.
6. The In-charge Computer Centre/ University Webmaster- To upload it in the University Website.
7. Notice Board.
8. Work File

Sd/-

Professor-In-Charge
Engineering Department
Visva-Bharati