SAMARTH OFFICE

VISVA-BHARATI

NOTICE

This is to notify to all concerned that a training programme on **File Tracking Module** of SAMARTH Portal is scheduled to be held for implementation of E-management of docket and despatch system of Visva-Bharati through SAMARTH. All Principals of the Bhavanas, Heads of the Academic Departments and Administrative Departments/Sections etc. are requested to join the training programme as per the details given below.

Date	Offices/Bhavanas/Departments	Venue	Time
08.01.2026 09.01.2026	All officers/employees of central office and other administrative offices	Conference Hall, Central Library, Visva-Bharati	04:30 PM -05:30 PM
13.01.2026 14.01.2026	Principals of all the Bhavanas and Heads of all the departments	Conference Hall, Central Library, Visva-Bharati	04:30 PM -05:30 PM

06/01/2026

Ref. No.: VB/SAMARTH/NOTICE/51/2025-2026
Date: 06.01.2026

(Dr. Surjya Kumar Saikia)
Nodal Officer
SAMARTH Office
Ground Floor, Admission Coordination Cell
Visva-Bharati

Nodal Officer, SAMARTH
Visva-Bharati