Patron



Dr. Probir Kumar Ghosh

Vice Chancellor, Visva-Bharati

Key Officials



Dr. Bikash Mukhopadhyay

Registrar, Visva-Bharati



Prof. Amit Kumar Hazra

Finance Officer (Officiating), Visva-Bharati



Shri G. P. Sharma

Former Joint Secretary, ICAR, and
Course Director of the Training Programme

Contact Persons

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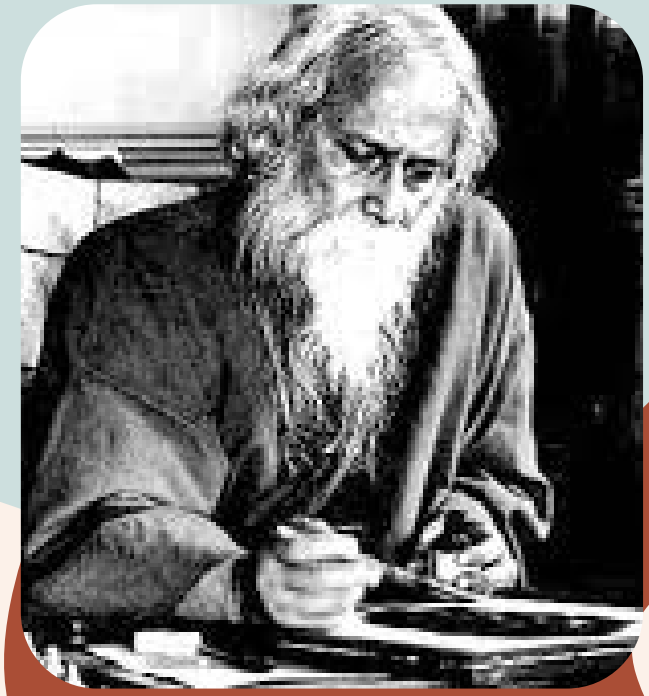
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For travel plans, accommodation, transportation, local facilitation, and any other queries, you may contact the course coordinator/ co-coordinator of the training program.

Training Programme on

Financial and Administrative Matters for Good Governance



विश्वभारती
शान्तिनिकेतन

Organized by

Visva-Bharati

(A Central University and an Institution of National Importance)

Santiniketan-731235, WB, India

https://www.visvabharati.ac.in/home/

Visva-Bharati (A Central University and an Institution of National Importance):

Visva-Bharati at Santiniketan, located in a rural setting in Birbhum district, West Bengal, was founded by Gurudev Rabindranath Tagore in 1901 as a residential school, "Brahmacharya Asrama." This Asrama Vidyalaya became "Visva-Bharati" on December 23, 1921; finally, in 1951, it was declared a Central University of National Importance by an Act of Parliament of India. On September 17, 2023, UNESCO declared Visva-Bharati as the first World Living Heritage campus. Details about Visva-Bharati are available at https://visvabharati.ac.in. Visva-Bharati is about 160 km away by road from Kolkata. The nearest railway station is Bolpur (Santiniketan) on the Eastern Railway, and the nearest Airports are in Kolkata and Durgapur (Andal). The University campus is about 5 km from the Bolpur (Santiniketan) railway station.

Hon'ble President of India is the Visitor and Hon'ble Prime Minister of India is the Chancellor of this prestigious University.

About the Training Program



Course Contents: A Comprehensive training programme has been designed to cater to the needs of the participants. This will enrich the knowledge and upgrade the skills, and will also lead to Good Governance. Achieving efficiency and effectiveness in the day-to-day work and also prompt disposal of assigned duties and responsibilities are the objectives of the programme. It will cover wide range of subjects like Budgeting, EFC, Accounting systems, BRS, New initiatives of the Central Government like PFMS, TSA, CNA, ZBSA, GeM, and Pay Fixation, Pension including NPS, Taxation (GST and Income Tax), GFR Rules, TA Rules, LTC Rules, Leave Rules, Medical Attendance Rules, CCS Conduct Rules and CCS CCA Rules, Vigilance, Statutory Audit, Internal Audit, Contract Labour Management including New Labour Code, Establishment, Recruitment including Rosters, Noting, Drafting, Record Keeping, Communication Skills, RTI, Parliamentary Procedures and some innovative short topics.

Duration: The training programme will be organized from 2nd February to 7th February 2026.

Venue: Conference Hall, Central Library, Visva-Bharati, Santiniketan

Participants: In-house, around 75 employees of Visva-Bharati, Santiniketan. It will include staff (Section Officer, Assistant Registrar, Deputy Registrar, and Others) working in various administrative sections and departments.

Course Fee: Since it is an in-house programme, there is no course fee.

Resource Persons: Senior Officials, experts from Central Government Departments, and institutions like the Ministry of Defence, the Ministry of Tourism, the Ministry of Chemicals and Fertilizers, the Ministry of Education, the Ministry of Agriculture & Farmers' Welfare, the Central Vigilance Commission, the CAG Office, the Parliament of India, and also one CA for taxation matters.

Pedagogy and Methodology: It will include theoretical lectures, PPT presentations, Practical and live demonstrations, discussion, and case studies. All sessions will be interactive, and participants are encouraged and expected to play an active role. Some innovative techniques may also be used to make the training programme very lively and interesting.

Certificates: On successful completion of the training programme, the participants will be provided the training completion certificates.