ESTATE OFFICE * Santiniketan * VISVA-BHARATI

विश्वभारती
प्रान्तिनिकेतन

VISVA-BHARATI
ESTATE OFFICE

Memo no: - Estate/QT- 3/ 106/ 26-27 **Date: - 14-05-2026**

NOTICE INVITING APPLICATIONS FOR QUARTERS

This is to inform all concerned, that the following University quarters are available for allotment. Permanent employees who enjoy the rank and scale of pay may apply against the quaters.

An employee, who is already in occupation of quarters, may apply for change of quarters, if no change in the same type has been made earlier. However, no change is allowed within a year of allotment.

ELIGIBLE NON-ACADEMIC EMPLOYEES WILL GET PREFERENCE FOR ALLOTMENT.

Applications through proper channel should reach the office of the undersigned within **10/06/2026.**

Tentative date of Meeting of Allotment (Sub-Committee):- 4th week of June, 2026

A. Allotments shall be made to the employees other than newly appointed MTS employees, on the basis of seniority in service, as detailed below.
B. Allotments to newly appointed MTS employees shall be made on the basis on the basis of inter-seniority (rank/merit wise).
C. Seniority for academic quarters shall be determined on the basis of date of joining academic in academic posts only.
D. Seniority (other than newly appointed MTS employees) for a particular type of qtrs. shall be calculated on the basis of date of joining in an eligible post only.
E. Allotment will be made on, *"as is where is" basis.*
F. Applicants may inspect the quarters for which they intend to apply **between 4:00 p.m. to 5:00 p.m. on every Friday**, excluding holidays, from the date of issue of this notice and **prior to last date of submission of applications**. All applicants shall assemble near the Estate Office before commencement of the inspection.
G. **No inspection shall be allowed** on any day other than the schedule specified above. Requests for inspection outside the stipulated time and date **shall not be entertained**.
H. For any queries in this regard, applicants may contact Estate Office.

ESTATE OFFICE * VISVA-BHARATI * Santiniketan

Academic Quarters

Sl. No	Quarters no	Quarters Type	Location	Minimum Eligibility	Reservation Category	Remarks
1	A2-type qtrs.01 at Nichubungalow, Vacated by Dr. Habibur Rahaman Chowdhury	A2-Type	Nichubungalow	Assistant Professor & above	SC	
2	A-type qtrs.01 at Awagarh House, Vacated by Dibyendu Banerjee	A-type	Awagarh House	Assistant Professor & above	UR	
3	B-type qtrs.02 at Awagarh House, to be vacated by Dr. Nazrul Islam	B-type	Awagarh House	Assistant Professor & above	UR	
4	A-type qtrs.04 at INGC, Vacated by V.K. Thomas	A-type	Dakshinpalli	Assistant Professor & above	UR	
5	A-type qtrs.41 Vacated by Kali Shankar Chattapadhay	A-Type	Dakshinpalli	Assistant Professor & above	UR	
6	B Type Quarter no 21, vacated by Arabinda Mondal	B-Type	Sriniketan	Assistant Professor & above	UR	
7	B Type Quarter no 23, vacated by Dr. Sumitabha Pal	B-Type	Andrewspalli	Assistant Professor & above	UR	
8	Type –III, flat no 26, Block G, vacated by Dr. Rebeka Singh	Type-III	Andrewspalli	Assistant Professor & above	SC	
9	Type-V, Quarters no-02	Type-V	Purbapalli	Pay Level-12 and above	UR	Eligible non-academic employees will get preference
10	Type-V, Quarters no-04	Type-V	Purbapalli	Pay Level-12 and above	UR	Eligible non-academic employees will get preference

Quarter for Non-Academic staff.

Sl. No	Quarters no	Quarters Type	Location	Minimum Eligibility	Reservation Category	Remarks
11	Type-III, Quarters no 01	Type-III	Dakshinpalli	Pay Level 2 and above	UR	Academic employees can apply but eligible non-academic employees will get preference
12	Type-III, Quarters no 02	Type-III	Dakshinpalli	Pay Level 2 and above	UR	Academic employees can apply but eligible non-academic employees will get preference

14.5.26

Sl. No	Quarters no	Quarters Type	Location	Minimum Eligibility	Reservation Category	Remarks
13	Type-III, Quarters no 07	Type-III	Dakshinpalli	Pay Level 2 and above	UR	Academic employees can apply but eligible non-academic employees will get preference
14	Type-III, Quarters no 08	Type-III	Dakshinpalli	Pay Level 2 and above	UR	Academic employees can apply but eligible non-academic employees will get preference
15	A type qtrs. No 08 vacated by Chakradhar Tripathi	A-Type	Sevapalli	Pay level 7 and above	UR	Academic employees can apply but eligible non-academic employees will get preference
16	B-type qtrs. No-09, vacated by Supriya Ganguly	B-type	Sevapalli	Pay Level 4 and above	UR	Academic employees can apply but eligible non-academic employees will get preference
17	B-type qtrs. No-12, vacated by Ajay Sharma	B-type	Sevapalli	Pay Level 4 and above	UR	Academic employees can apply but eligible non-academic employees will get preference
18	B Type Quarter no 20, vacated by Sadhana Mondal	B-Type	Sriniketan	Pay Level 4 and above	UR	Academic employees can apply but eligible non-academic employees will get preference
19	B-type qtrs.no-26 PSB,	B-type	PSB, Sriniketan	Pay Level 4 and above	UR	Academic employees can apply but eligible non-academic employees will get preference
20	C-type qtrs.no-13 Vacated by Debajani Mazumder	C-Type	Sevapalli	MTS & above	ST	
21	C-type qtrs.no-23 Vacated by Sudipta Sarkar	C-Type	Sevapalli	MTS & above	UR/PH	
22	C-Type qtrs.no-36 vacated by Mita Sarkar Das	C-Type	Dakshinpalli	MTS & above	UR	
23	C-Type qtrs.no-01 vacated by Sanjoy Kumar Roy	C-Type	Dakshinpalli	MTS & above	SC	
24	C-Type qtrs.no-04 vacated by Avijit Chandra	C-Type	Dakshinpalli	MTS & above	UR	
25	C-Type qtrs.no-34 vacated by Devendranath Dubey	C-Type	PSB, Sriniketan	MTS & above	UR	

14.5.26

Sl. No	Quarters no	Quarters Type	Location	Minimum Eligibility	Reservation Category	Remarks
26	C-Type qtrs.no-08 vacated by Joydeb Golder	C-Type	PSB, Sriniketan	MTS & above	UR	
27	C-Type qtrs.no-09 vacated by Dharmendra Roy	C-Type	PSB, Sriniketan	MTS & above	SC	
28	C-Type qtrs.no-01/A vacated by Sourav Ganguli	C-Type	Ratanpalli	MTS & above	UR	
29	C-Type qtrs.no-01/B vacated by Gopal Das	C-Type	Ratanpalli	MTS & above	UR	
30	C-Type qtrs. No 12 vacated by Sukumar Halder	C-Type	Nichubungalow	MTS & above	SC	
31	C-Type qtrs.no-04 vacated by Jishnu Mitra	C-Type	Vinaya-Bhavana	MTS & above	UR	
32	9 Unit Teachers Hostel flat no- 08 Vacated by Dr. Sanhita Chatterjee	Nine Unit Teachers' Hostel	Purbapalli	MTS & above	UR	Reserved for eligible non-teaching Women employee
33	Amrapali Flat no-08	Hostel	Amrapalli	MTS & above	UR	Reserved for eligible non-teaching Women employee
34	8 Unit Teacher's Hostel Flat no 3, vacated by Susmita Patel	Eight Unit Teachers' Hostel	Cheepkuthi, Sriniketan	MTS & above	UR	
35	8 Unit Teacher's Hostel Flat no 4, vacated by Sumanta Das	Eight Unit Teachers' Hostel	Cheepkuthi, Sriniketan	MTS & above	UR	
36	8 Unit Teacher's Hostel Flat no 7, vacated by Subhash Chandra Tudu	Eight Unit Teachers' Hostel	Cheepkuthi, Sriniketan	MTS & above	SC	
37	8 Unit Teacher's Hostel Flat no 8, vacated by Girish Chandra Duari	Eight Unit Teachers' Hostel	Cheepkuthi, Sriniketan	MTS & above	UR	
38	LSS qtrs.no-11 vacated by Atanu Saha	LSS	Pearsonpally	MTS & above	UR	
39	Bachelor's Flat no-16, vacated by Sarkar Gurumurthy	Bachelors' Flat	Purbapalli	MTS & above	UR	
40	LSS qtrs.no-24 vacated by Archna Biswas	LSS	Dakshinpalli	MTS & above	UR	
41	LSS qtrs.no-28 vacated by Arti Kumari	LSS	Vinaya-Bhavana	MTS & above	UR	
42	D-Type qtrs.no-15 vacated by Samir Das	D-Type	PSB, Sriniketan	MTS & above	UR	
43	D-Type qtrs. no 1/D vacated by Swapan Kumar Das	D-Type	Ratanpalli	MTS & above	UR	

Rpd 14.5.26

14/5/2026

Joint Registrar (Estate)
Visva-Bharati
Joint Registrar
Estate Office
Visva-Bharati

Copy to:

1. Chairperson, A.S.C, V.B
2. Principal/Directors/HOD of all Bhavanas/Dep'ts etc
3. Joint Registrar, Deputy Registrar, Assistant Registrar, of all administrative Office
3. University Engineer - with request to arrange minor repairing/ white washing of the quarters before these are occupied.
4. Email Administrator, Computer Centre, VB - Kindly upload the circular on Visva-Bharati web-site for wide circulation.

14/5/2026

Joint Registrar (Estate)
Visva-Bharati
Joint Registrar
Estate Office
Visva-Bharati
14.5.26

To
The Joint Registrar (Estate)
Visva Bharati
Santiniketan

ESTATE OFFICE ★ Santiniketan ★ VISVA-BHARATI

Ref:- Circular No:-Estate.**Qt-3/106/2026-27**

Dated:- **14-05-2026**

1. Name of the employee (in BLOCKLETTER)

2. .....

3. Designation.....

4. Dept / Office /Section etc.....

5. I.D. No (If any) .....

6. Phone / Mobile No: - .....

7. Date of joining in Visva-Bharati.....

8. Present pay / pay band (with grade pay if any) / consolidated pay: ..... (Attach copy of Appointment Letter / recent payslip)

9. Number & location of qtrs. applied for (not more than two choices are allowed):

   a. .....

   b. .....

10. Category: SC/ST/OBC/PH: (Attach attested copy of certificate).

11. If presently residing in University quarters, mention qtr no &

    Location .....

12. Undertaking

I undertake to abide by the relevant rules / regulations / orders etc relating to allotment and vacation of quarters and other related matters, in case quarters is allotted to me by Visva Bharati.

13. Signature (with date) of applicant .....

Remarks & signature of the concerned Head of Dep't / Office .....