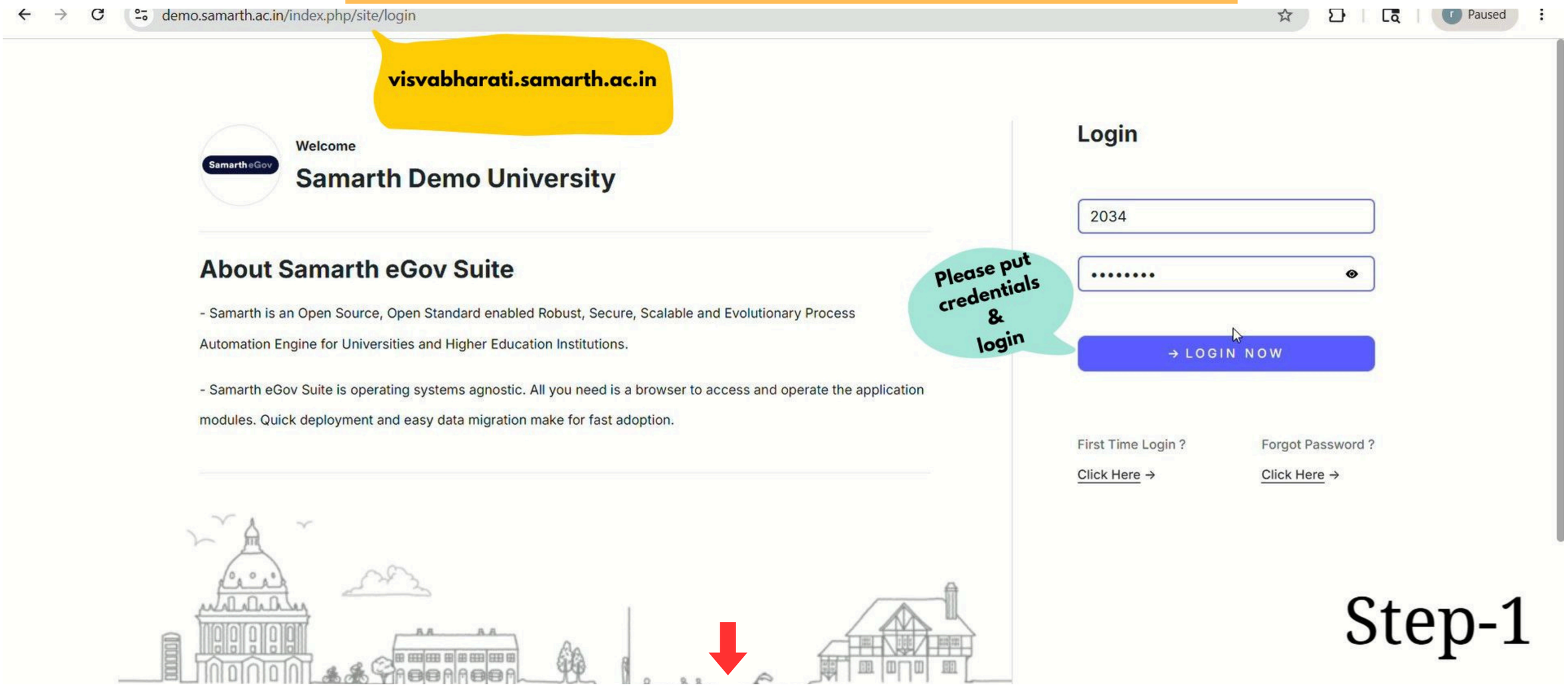
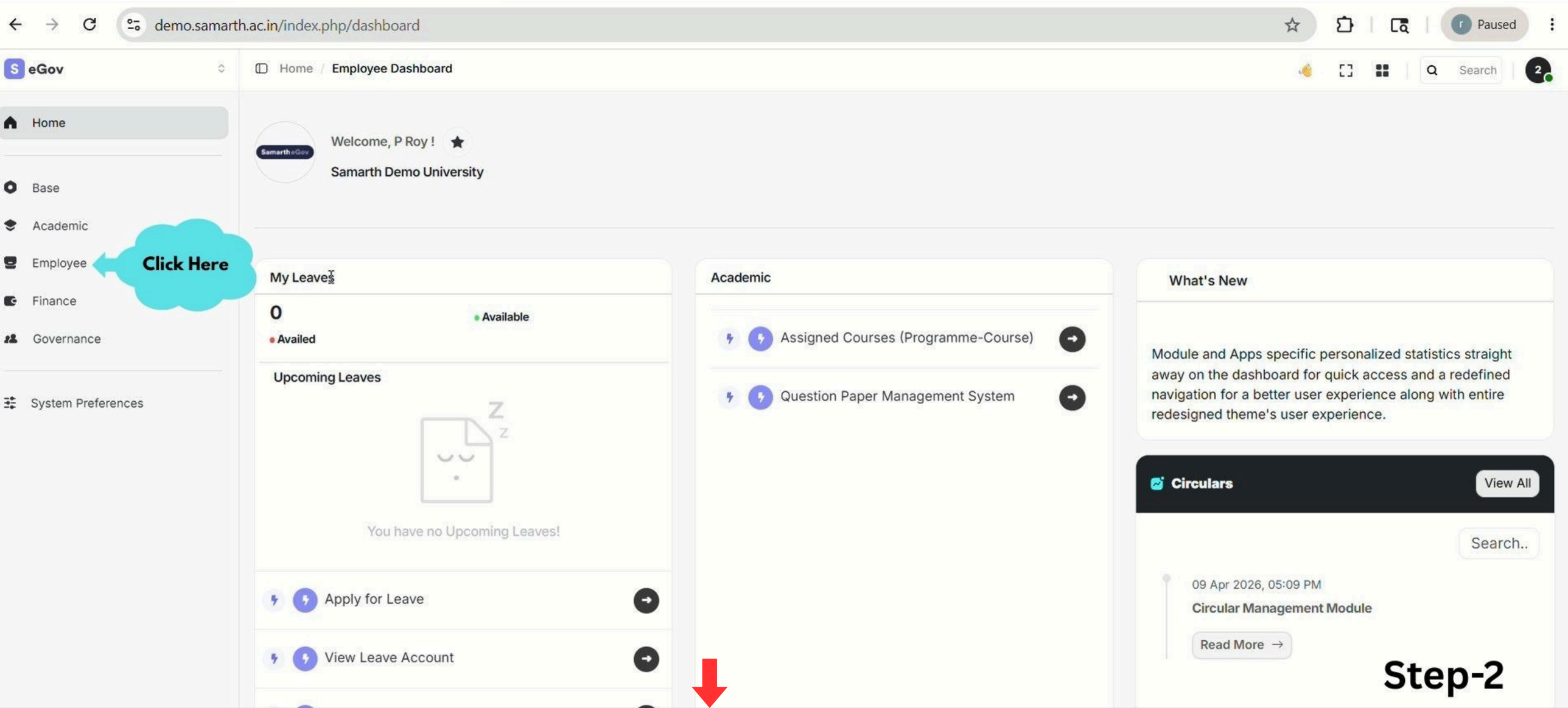
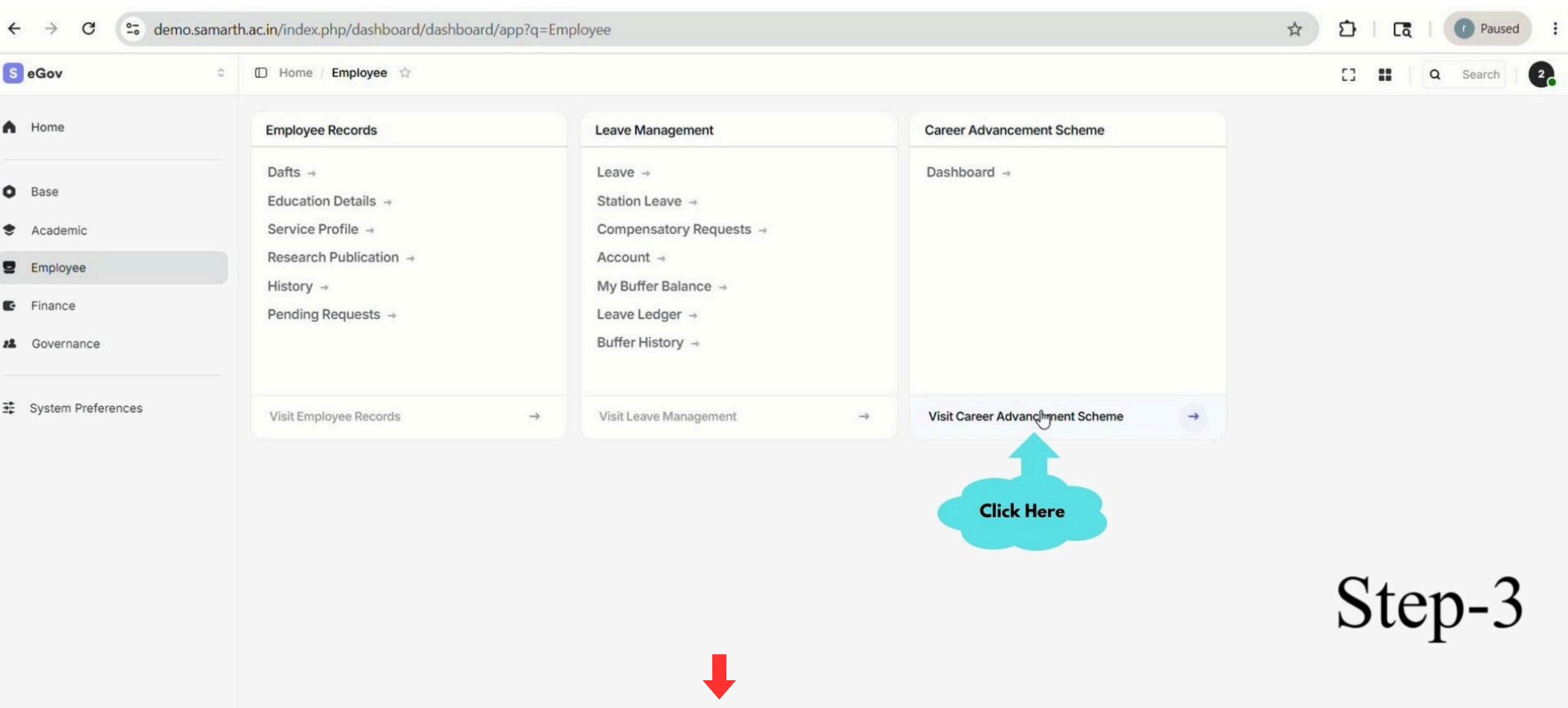
Step to step guidelines for Online APAR(Annual Performance Appraisal Report) in SAMARTH




demo.samarth.ac.in/index.php/dashboard
Paused
eGov
Home / Employee Dashboard
Search
2
Home
Base
Academic
Employee
Finance
Governance
System Preferences
Click Here
Welcome, P Roy !
Samarth Demo University
My Leaves
0
Available
Availed
Upcoming Leaves
You have no Upcoming Leaves!
Apply for Leave
View Leave Account
Academic
Assigned Courses (Programme-Course)
Question Paper Management System
What's New
Module and Apps specific personalized statistics straight away on the dashboard for quick access and a redefined navigation for a better user experience along with entire redesigned theme's user experience.
Circulars
View All
Search..
09 Apr 2026, 05:09 PM
Circular Management Module
Read More →
Step-2


demo.samarth.ac.in/index.php/dashboard/dashboard/app?q=Employee
Paused
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Governance
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Dafts
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Service Profile
Research Publication
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Pending Requests
Visit Employee Records
Leave Management
Leave
Station Leave
Compensatory Requests
Account
My Buffer Balance
Leave Ledger
Buffer History
Visit Leave Management
Career Advancement Scheme
Dashboard
Visit Career Advancement Scheme
Click Here
Step-3

demo.samarth.ac.in/index.php/cas/cas-apar-applications/employee-index?id=fa5981611c50c268e407b00882de5d10c2c5f5e4087ea230b14773915a028e4d12038

Paused

eGov

Home / APAR Applications

Search

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Click Here

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Your PBAS Applications

Your CAS Applications

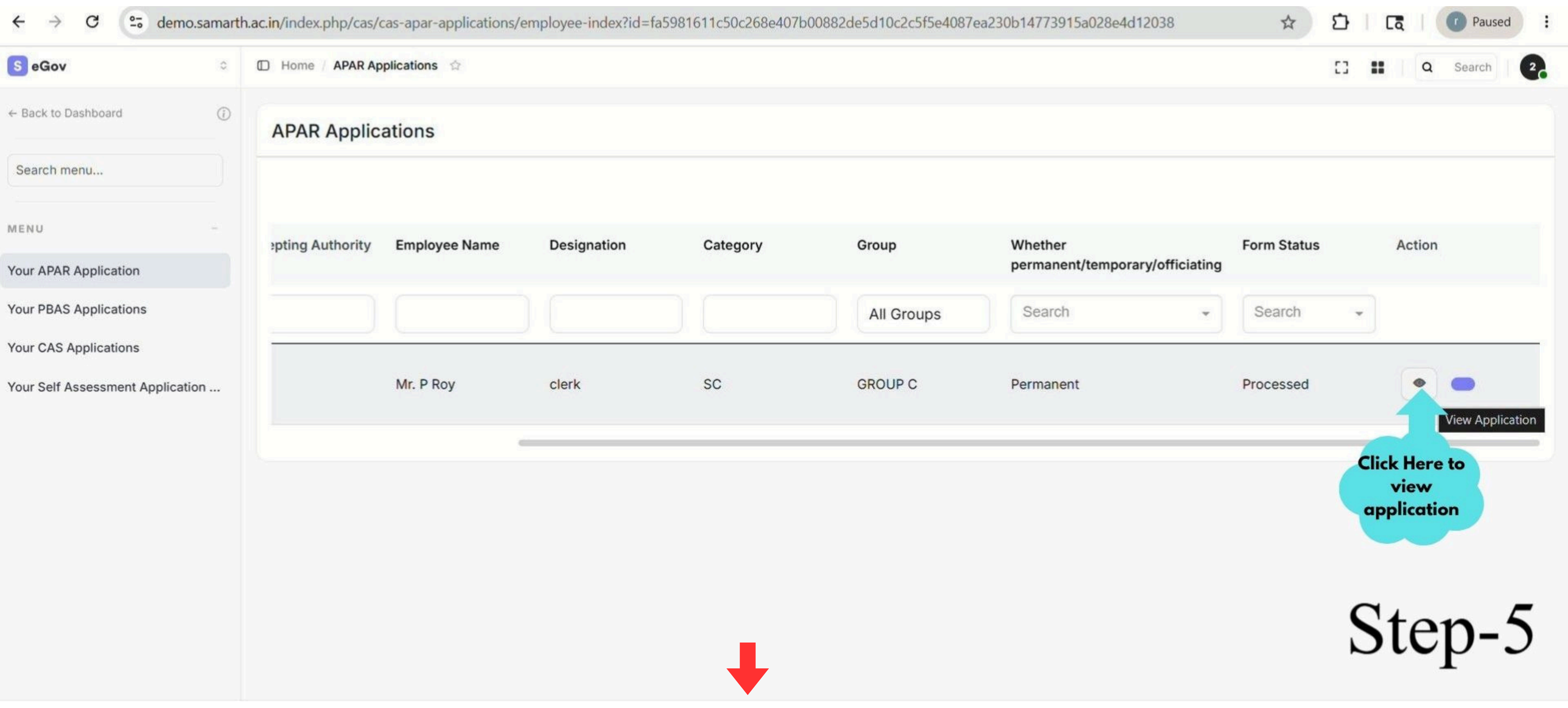
Your Self Assessment Application ...

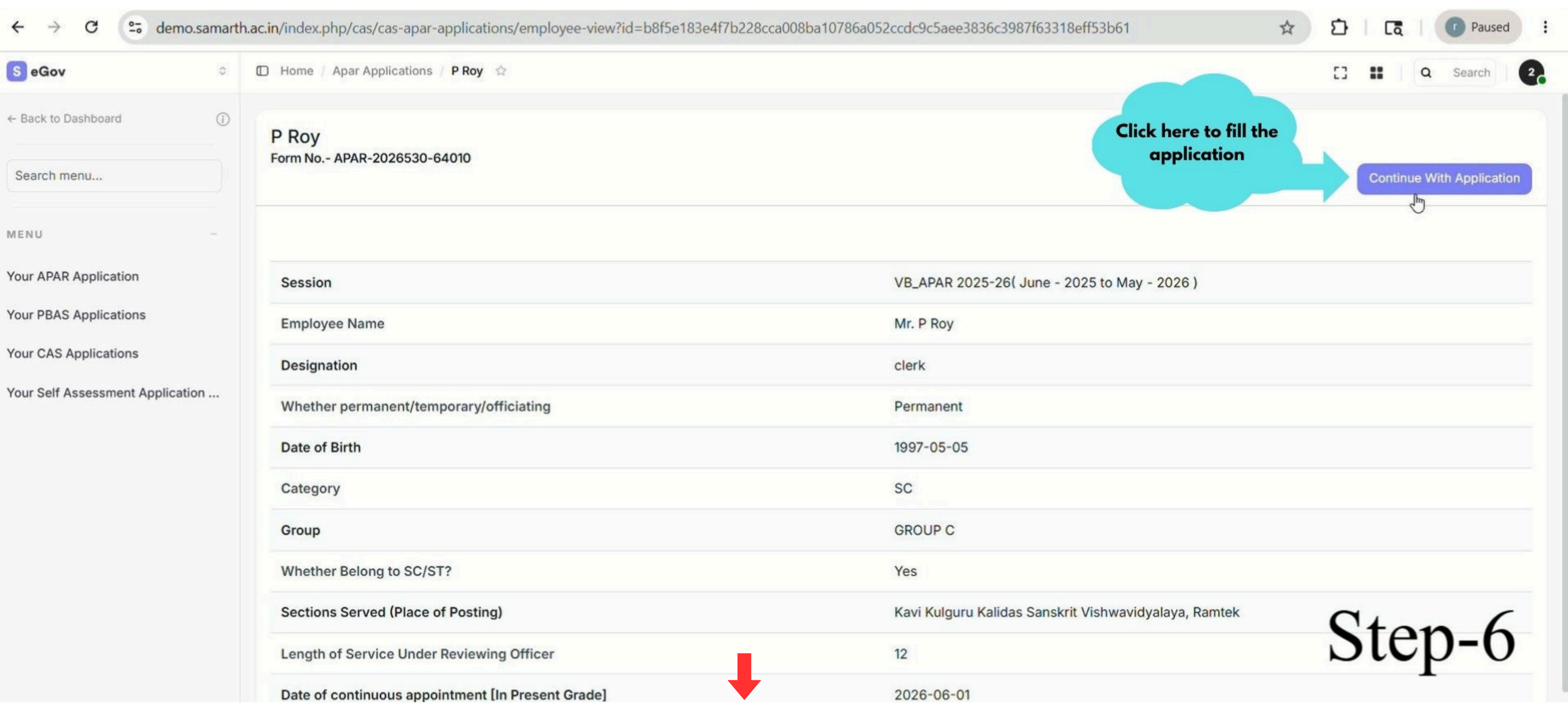
APAR Applications

Showing **1-1** of **1** item.

#	FormNo.	Session	Accepting Authority	Employee Name	Designation	Category	Group	Whether permanent/temporary/officiating
		Search					All Groups	Search
1	APAR-2026530-64010	VB_APAR 2025-26(June - 2025 to May - 2026)	Yes	Mr. P Roy	clerk	SC	GROUP C	Permanent

Step-4


demo.samarth.ac.in/index.php/cas/cas-apar-applications/employee-index?id=fa5981611c50c268e407b00882de5d10c2c5f5e4087ea230b14773915a028e4d12038
Paused
eGov
Home / APAR Applications
Search
2
← Back to Dashboard
Search menu...
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Your APAR Application
Your PBAS Applications
Your CAS Applications
Your Self Assessment Application ...
APAR Applications
epting Authority
Employee Name
Designation
Category
Group
Whether permanent/temporary/officiating
Form Status
Action
All Groups
Search
Search
Mr. P Roy
clerk
SC
GROUP C
Permanent
Processed
View Application
Click Here to view application
Step-5


demo.samarth.ac.in/index.php/cas/cas-apar-applications/employee-view?id=b8f5e183e4f7b228cca008ba10786a052ccdc9c5aee3836c3987f63318eff53b61
Paused
eGov
Home / Apar Applications / P Roy
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Your CAS Applications
Your Self Assessment Application ...
P Roy
Form No.- APAR-2026530-64010
Click here to fill the application
Continue With Application
Session
VB_APAR 2025-26(June - 2025 to May - 2026)
Employee Name
Mr. P Roy
Designation
clerk
Whether permanent/temporary/officiating
Permanent
Date of Birth
1997-05-05
Category
SC
Group
GROUP C
Whether Belong to SC/ST?
Yes
Sections Served (Place of Posting)
Kavi Kulguru Kalidas Sanskrit Vishwavidyalaya, Ramtek
Length of Service Under Reviewing Officer
12
Date of continuous appointment [In Present Grade]
2026-06-01
Step-6

Date of continuous appointment [In Present Grade]	2026-06-01
Employee Validity Date	2026-06-22
Reporting Officer Validity Date	2026-07-21
Reviewing Officer Validity Date	2026-08-10

Leaves During Assessment Period

No leave records found during the assessment period.

Date of appraisal From *

Date of appraisal To *

Reporting Officer * --Select--

Review Officer * --Select--

Step-7

Date of appraisal From *

2025-06-01

Date of appraisal To *

2026-05-31

Reporting Officer *

2029-PQRS Ghosh, HOD (Kavi Kulguru Kalidas Sanskrit Vishwavidyalaya, Ramtek) (Employee) ×

Review Officer *

2035-S Ghosh, Principal (Kavi Kulguru Kalidas Sanskrit Vishwavidyalaya, Ramtek) (Employee) ×

Accepting Authority *

2036-B Banerjee, Vice-Chancellor (Kavi Kulguru Kalidas Sanskrit Vishwavidyalaya, Ramtek) (Employee) ×

Campus/Headquarters/Organizational Unit *

Kavi Kulguru Kalidas Sanskrit Vishwavidyalaya, Ramtek

Details of leave, training attended during the period under report

Leaves and leaves details *

Applicable **No Applicable**

B I

Step-8

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Your Self Assessment Application ...

Details of leave, training attended during the period under report

Leaves and leaves details *

Applicable No Applicable

Trainings and training details *

Applicable No Applicable

Brief description of duties: *

Applicable No Applicable

Whether property return filed as per the Conduct Rules of University? *

Select

Applicable No Applicable

If so, the actual date of filing of property return *

Applicable No Applicable

Brief resume for the year/period. Mention achievements and explain reasons in case of shortfall *

Applicable No Applicable

Step-9

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Brief resume for the year/period. Mention achievements and explain reasons in case of shortfall *

Applicable No Applicable

Annual Work Plan And Achievement *

Applicable No Applicable

Tasks To be Performed	Deliverables	Achievement

If considered necessary, the details can be furnished in a separate sheet of paper in the above format and attached to the PAR

Choose File No file chosen

During the period under report, do you believe that you have made any exceptional contribution?

e.g. successful completion of an extraordinarily challenging task for major systemic improvement (resulting in significant benefits to the university and/or reduction in time and costs)?

If so, please give a verbal description (within 100 words) *

Applicable No Applicable

What are the factors that hindered your performance? *

Applicable No Applicable

Click here to save the file

Save

2038
Samarth Demo University

Step-10

Success 3 seconds ago

Application Details Successfully Saved

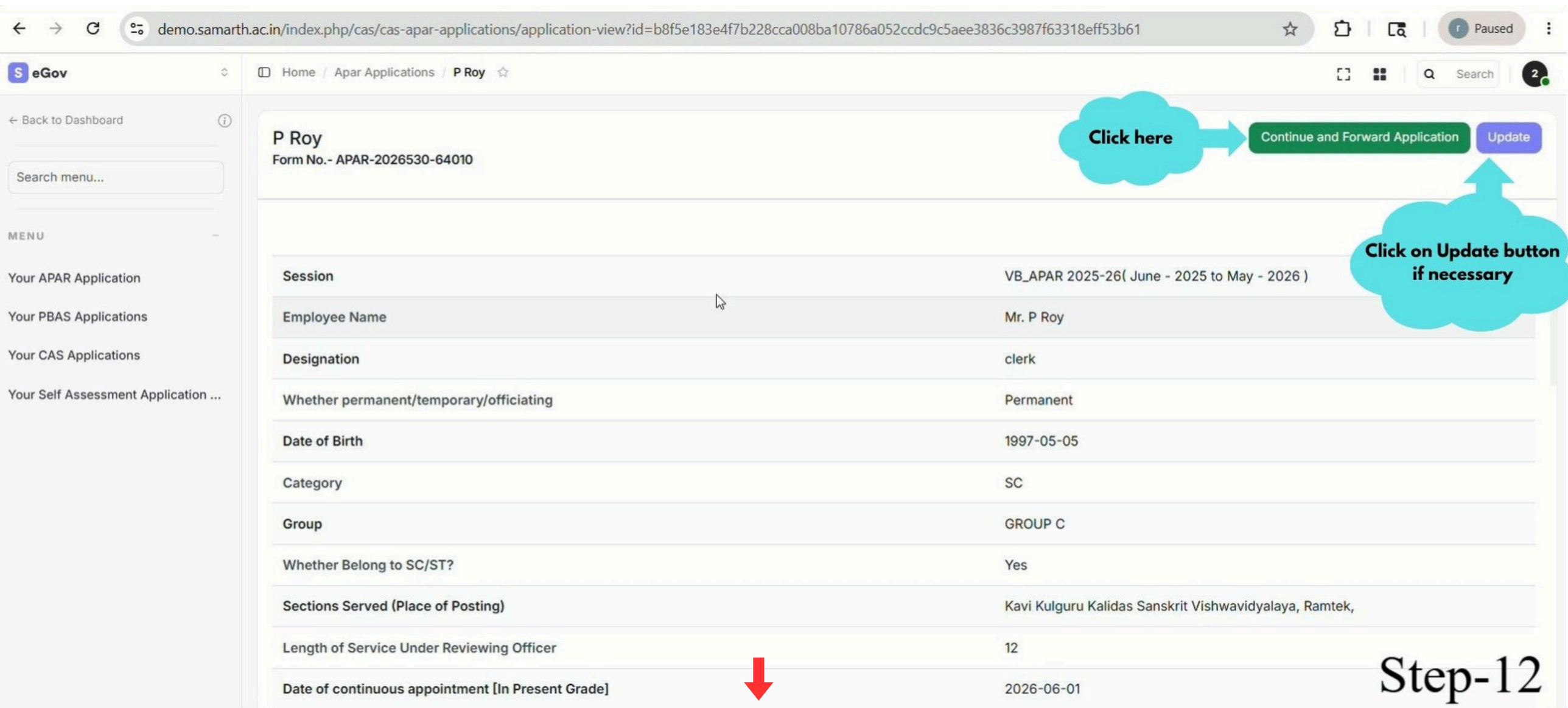
Trigger Page : https://demo.samarth.ac.in/index.php/cas/c...

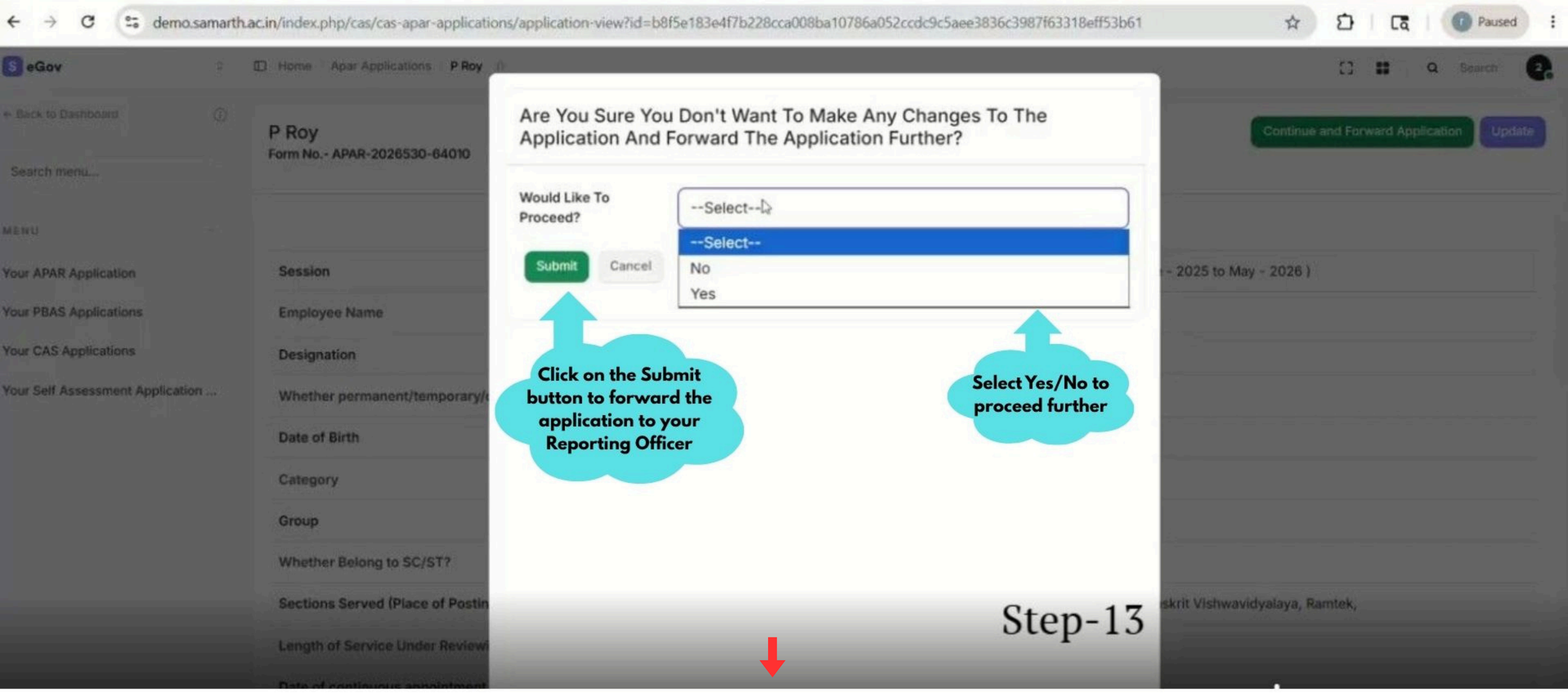
P Roy

Form No.- APAR-2026530-64010

Session	VB_APAR 2025-26(June - 2025 to May - 2026)
Employee Name	Mr. P Roy
Designation	clerk
Whether permanent/temporary/officiating	Permanent
Date of Birth	1997-05-05
Category	SC
Group	GROUP C
Whether Belong to SC/ST?	Yes
Sections Served (Place of Posting)	Kavi Kulguru Kalidas Sanskrit Vishwavidyalaya, Ramtek,
Length of Service Under Reviewing Officer	12
Date of continuous appointment [In Present Grade]	2026-06-01

Step-11


demo.samarth.ac.in/index.php/cas/cas-apar-applications/application-view?id=b8f5e183e4f7b228cca008ba10786a052ccdc9c5aee3836c3987f63318eff53b61
Paused
eGov
Home / Apar Applications / P Roy
Search
← Back to Dashboard
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Your APAR Application
Your PBAS Applications
Your CAS Applications
Your Self Assessment Application ...
P Roy
Form No.- APAR-2026530-64010
Click here
Continue and Forward Application
Update
Click on Update button if necessary
Session
VB_APAR 2025-26(June - 2025 to May - 2026)
Employee Name
Mr. P Roy
Designation
clerk
Whether permanent/temporary/officiating
Permanent
Date of Birth
1997-05-05
Category
SC
Group
GROUP C
Whether Belong to SC/ST?
Yes
Sections Served (Place of Posting)
Kavi Kulguru Kalidas Sanskrit Vishwavidyalaya, Ramtek,
Length of Service Under Reviewing Officer
12
Date of continuous appointment [In Present Grade]
2026-06-01
Step-12


demo.samarth.ac.in/index.php/cas/cas-apar-applications/application-view?id=b8f5e183e4f7b228cca008ba10786a052ccdc9c5aee3836c3987f63318eff53b61
Paused
eGov
Home
Apar Applications
P Roy
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Back to Dashboard
Search menu...
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Your PBAS Applications
Your CAS Applications
Your Self Assessment Application ...
P Roy
Form No.- APAR-2026530-64010
Continue and Forward Application
Update
Session
Employee Name
Designation
Whether permanent/temporary/
Date of Birth
Category
Group
Whether Belong to SC/ST?
Sections Served (Place of Postin
Length of Service Under Reviewi
- 2025 to May - 2026)
skrit Vishwavidyalaya, Ramtek,
Are You Sure You Don't Want To Make Any Changes To The Application And Forward The Application Further?
Would Like To Proceed?
--Select--
--Select--
No
Yes
Submit
Cancel
Click on the Submit button to forward the application to your Reporting Officer
Select Yes/No to proceed further
Step-13

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Your Self Assessment Application ...

P Roy

Form No.- APAR-2026530-64010

Application Forwarded

Your Application is successfully forwarded

Session	VB_APAR 2025-26(June - 2025 to May - 2026)
Employee Name	Mr. P Roy
Designation	clerk
Whether permanent/temporary/officiating	Permanent
Date of Birth	1997-05-05
Category	SC
Group	GROUP C
Whether Belong to SC/ST?	Yes
Sections Served (Place of Posting)	Kavi Kulguru Kalidas Sanskrit Vishwavidyalaya, Ramtek,
Length of Service Under Reviewing Officer	12
Date of continuous appointment [In Present Grade]	2026-06-01
Employee Validity Date	2026-06-22

Step-14