Visva-Bharati
Central Purchase Section

Tender Notice

Tender Notice No. CPS/L/110/2026-27 **Dated: 03.06.2026**

Sealed bids for item-rate in the prescribed form for the under mentioned works are invited from eligible bidders:

Name of the Work	Estimate Value	EMD	Duration of the contract	Tender Fee
Annual Rate Contract (ARC) for Repairing, Servicing, Replacement of Spare parts and Gas Charging etc. of Air Conditioners of Different Bhavanas / Vibhagas / Offices / Departments / Sections etc. of Visva-Bharati	Rs.8,00,000.00 (Rupees eight lakhs)	Rs.4000.00 (Rupees four thousand)	01 (one) year	Rs. 250.00 (Rupees two hundred and fifty)

Important Dates

	Last date & time of receiving of application for tender paper	**18.06.2026 at 03.00 PM**
	Last date of submission of tender fee & issuing of tender paper	**24.06.2026 at 03.00 PM**
	Submission of EMD in the form of D.D. drawn in favour of the Accounts Officer, Visva-Bharati payable at Santiniketan.	**01.07.2026 at 03.00 PM**
	Last date of dropping of tender	**01.07.2026 at 03.00 PM**
	Date of opening of tender	**02.07.2026 at 03.00 PM**

A. Criteria of eligibility for submission of bid documents:

1. Tender papers shall be sold to the bidders on certification from the Competent Authority of the University, Visva-Bharati against the application to be submitted by them for purchase of tender paper in the prescribed form available in the office of Professor In-Charge, Engineering Section, Visva-Bharati, Santiniketan.
2. The bidders are eligible for application provided they have definite proof of satisfactory completion of at least one similar work of value **not less than 60%** of the estimated cost in last 5 years ending previous day of last date of submission of bids.
3. The bidders must submit copies of valid GST registration, credential of satisfactory completion of work and Electrical license, along with the application. The originals of those are to be shown as required.
4. The bidder who fulfills the stipulated conditions may obtain tender form together with (i) General Directions and Conditions of contract for works (ii) Standard Civil / Electrical Engineering Specifications from the office ofthe University Engineer / Professor In-Charge, Visva-Bharati, Santiniketan on all working days (except Saturday, Sunday & Other holidays) on payment of the cost of tender documents against the work in the Cash Section.

B. Evaluation of Bid:

1. Item-wise L1 rate quoted by bidders shall be derived. University shall select s four technically qualified bidders with L1, L 2, L3 and L4 rates respectively who must accept the L1 rate and sign an agreement with Visva-Bharati for a period of one year.

2. Each selected bidder shall get work value not exceeding Rs. 2,00,000.00 (Rupees Two lakh) only.

3. As and when required, work orders will be issued to the respective contractors mentioning the location, detail of work, schedule of work, cost and time of completion. All such work orders will be executed under the agreements mentioned above.

4. The approximate value mentioned above is tentative and the actual value of work will depend on the requirements of the University, fund availability and the performance of the individual contractor.

All bid documents should be deposited in the Drop box in the Central Purchase Section, Visva-Bharati, Santiniketan.

Cash Section remains open from 10:00 am to 1:30 pm on all working days except Saturday, Sunday & other holidays.

Bidders or their authorized representatives may be present at the time of opening of tenders. Tender will remain valid for 90 (ninety) days from the date of opening.

03/02/2026

Registrar
Visva-Bharati

Copy to:

1. Professor In-Charge, Engineering Section, Visva-Bharati
2. Accounts Officer, Visva-Bharati with request to accept the value of tender paper & earnest money from the contractor.
3. Webmaster, Computer Centre, Visva-Bharati with request to publish the tender notice in the University website