विश्वभारती

VISVA-BHARATI

NOTIFICATION

This is to notify all Reporting Officers that the filling up of APAR details for non-teaching employees for the year 2025-2026 has been further extended to 5th July, 2026. All the Reporting Officers are requested to insist their employees to submit the APAR applications within 5th July, 2026.

A link of a tutorial for processing of submitted APAR applications for Reporting/Reviewing/Accepting Officer has been given below:

(**https://youtu.be/_tWtRcKJicM?si=eOWqvT7Z24lOV6i**).

This may be treated as URGENT.

Ref. No. Estab/ E-III/APAR
Date: 02/07/2026
03

03/07/2026
Registrar
Visva-Bharati
कुलसचिव
विश्वभारती
Registrar
Visva-Bharati

Copy forwarded for information and necessary action to:-

1. All Directors/ All Principals
2. All Heads of Academic and Administrative Departments/ Centre/ Sections/ Offices
3. Finance Officer (Offg.)/ Librarian
4. Joint Registrar (Accounts)
5. Joint Registrars/ JFO/ Deputy Registrars/ Internal Audit Officer/ Assistant Registrars
6. CMO/ UE(Acting)
7. In-Charge Security
8. Joint Registrar & C.S.to Upacharya
9. Assistant Registrar(Meeting)
10. P.A. to Registrar
11. University Webmaster-To upload it into the University website
12. Hindi Officer-To translate into Hindi and arrange to upload the Hindi version in the website
13. File