Department of Education
Vinaya Bhavana, Visva-Bharati

Date: 06.10.2026

To
The Head of the Department
Department of Education
Vinaya Bhavana

Subject: - Details of Facilities Added During the Last Quarter 01.07.2026 to 30.09.2026.

Respected Sir/Madam,

With due respect, I would like to submit the details of the facilities added to the Department of Education, Vinaya Bhavana during the last quarter 01.07.2026 to 30.09.2026.

The following facilities and equipment have been added to improve the departmental infrastructure and ensure smooth academic and administrative activities:

1. Desktop Computer – 1 Unit
2. Printer – 1 Unit
3. Office Tables – 2 Units
4. Computer Table – 1 Unit
5. Storage Rack – 1 Unit
6. Other necessary office accessories.

These facilities will help improve the working environment and enhance the efficiency of departmental activities.

The details of the above-mentioned facilities are hereby submitted for your kind information and necessary records. The same may also be uploaded to the official website of the Department of Education, Vinaya Bhavana.

Thank you.

6/10/2026

Yours faithfully,
Department of Education
Vinaya Bhavana

06/10/26

বিভাগীয় প্রধান / বিভাগাধ্যক্ষ / Head
শিক্ষা বিভাগ / शिक्षा विभाग / Deptt. of Education
বিনয় ভবন / विनय भवन / Vinaya Bhavana
বিশ্বভারতী / विश्वभारती / Visva-Bharati
শান্তিনিকেতন / शान्तिनिकेतन / Santiniketan-731235